GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સીટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦૦૭ દ્વારા સ્થાપિત)

ESTD - 2007

No: GTU/Exam Form/M.Arch/S2021/ 2504 Date: 10-05-2021

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Instructions for filling the Exam Forms of Summer-2021

To make examination system more reliable, transparent, accountable and to promote the digitalization in the system, Gujarat Technological University (GTU) has taken a step forward through online exam form filling with student's login id on GTU portal and pay their fees through digital gateway in PG programs listed as per circular ***No: GTU/Exam/S-19/2019/1729*** dated 26/02/2019 (Link as per below:)

https://s3-ap-southeast-1.amazonaws.com/gtusitecirculars/uploads/ExamForm%20New_851036.pdf

M.ARCH. SEM-4 REGULAR EXAM FORM INSTRUCTIONS SUMMER-2021

❖ Instruction for Institutes:

1. Exam forms of regular students on institute's portal will be shown as approved by **Default.**
2. Institute needs to verify UFM as well as detention of the students as per the GTU rules. As per the UFM punishment or detention, if student is not eligible for current exam then Reject (disapprove) the exam form of the student. Institute can **Reject (Disapprove)** the exam forms from GTU admin panel, if any, as per schedule mentioned in Table – A with institute id and password. After completion of institute timeframe, Institute will not be allowed to change the status of exam forms.
3. Please verify that exam forms of UFM released or detention released students are available on institute portal.
4. Please verify name, enrolment no, subject code, subject name and other details of student, if any mismatch or doubt found then immediately inform to GTU at: **m.arch_exam@gtu.edu.in**
5. There is no need to collect the hard copy of exam forms/exam form receipts from students. Students can keep Exam form receipt for their reference.
6. No exam form will be approved/disapproved (reject) after the scheduled date of institutes. Enough time will be given to all colleges so take proper care during approval/disapproval.
7. Kindly refer Instruction Guideline for more details: https://www.student.gtu.ac.in/Sample/Examform_admin_guide.pdf

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❖ **Instruction for Students:**

1. For filling the exam form and payment student has to login at https://www.student.gtu.ac.in
2. Kindly refer Instruction Guideline for more details:- https://www.student.gtu.ac.in/Sample/Examform_student_guide.pdf
3. Student has to strictly follow the exam form schedule as mentioned in Table-A.
4. For any query regarding exam form contact your parent institutes only. So students/guardian are instructed not to contact University in this regard.
5. If student find any mismatch in name, enrolment no, subject code, subject name and other details, they have to immediately contact parent institute.
6. If due to technical problem, payment deducted for more than once for single form and student has not received the refund within 07 working days then please mail us at: ***epay_query@gtu.edu.in***

❖ **Important Instruction:**

1. Students are informed to fill their exam form and should pay the required exam fees as per the schedule mentioned in Table – A. Exam forms will not be accepted after the schedule mentioned in Table-A gets over.

Table - A

Course	Sem & Exam Form Type	Dates for Institute	Duration for filling the exam form & exam fees payment by Students	Penalty(₹)
M.Arch	Sem-4 (Regular)	11-05-2021 to 12-05-2021	13-05-2021 to 17-05-2021	NIL
			18-05-2021 to 20-05-2021	₹ 500/-
			21-05-2021 to 22-05-2021	₹ 1000/-
			23-05-2021 to 24-05-2021	₹ 2000/-

11/5/21

Registrar